

<b>Survey</b>	<b>Question</b>	<b>Read</b>	<b>Recite</b>
<p>Before you read <b>Survey</b> the chapter: the title, headings, and subheadings, captions under pictures, charts, graphs or maps, review questions or study guides introductory and concluding paragraphs.</p>	<p><b>Question</b> while you are surveying: Turn the title, headings and/or subheadings into questions. Read questions at the end of the chapters or after each subheading. Ask yourself, “What did my teacher say about this chapter or subject when it was assigned?” “What do I already know about this subject?”</p>	<p>When you begin to <b>Read</b>: look for answers to the questions first raised. Answer questions at the beginning or end of chapters or study guides. Reread captions under pictures, graphs etc. Note all the underlined, italicized, bold printed words or phrases. Study graphic aids. Reduce speed for difficult passages. Stop and reread parts, which are not clear. Read only a section at a time and recite after each section.</p>	<p><b>Recite</b> after you’ve read a section: orally ask questions about what just read, or summarise in own words what read. Take notes from the text but write the information in own words. Underline or highlight important points just read. The more senses used the more likely to remember of what read. Triple strength learning: Seeing, Saying, hearing. Quadruple strength learning: Seeing, Saying, Hearing, Writing.</p>

**Review:** an ongoing process.

**Day 1:** After read and recited the entire chapter, write questions in the margins for highlighted or underlined points. Write questions for any notes taken in the left hand margin of your notebook.

Complete the form for a Critical reading review.

**Day 2:** Page through the text and/or your notebook to re-acquaint yourself with the important points. Cover the right hand column of your notebook and orally ask yourself the questions in the left-hand margins. Orally recite or write the answers from memory. Develop mnemonics for material, which needs to be memorised. Make flash cards for this questions which give you difficulty.

**Day 3, 4 & 5:** Alternate between your flash cards and notes and test yourself on the questions you formulated.

**Weekend:** Using the text and notebook, make a Table of Contents, list all topics and sub-topics you need to know from the chapter. From the Table of Contents make a Study Sheet/Spatial Map. Recite the information orally as you do this.

Periodically review the Sheet/Map so that at test time you will not have to cram.